

**UNIVERSITY OF MARYLAND  
COLLEGE OF EDUCATION  
TECHNOLOGY PROGRAMS**



Before you can take the courses being offered through the University of Maryland for credit you must be ----

1. Admitted to the University of Maryland Graduate School and
2. Register for the coursework.

This packet contains required forms you will need to submit for the admission and registration processes. Please read all instructions carefully.

**Part 1. ADMISSION TO THE UNIVERSITY OF MARYLAND**

**General Information on Admission:**

1. You will be admitted to the University of Maryland Graduate School as a Non-degree-seeking student and given the admit status of "Institute Student." Credits earned in this status may be applied to a degree or certificate program at a later time contingent upon admission to the future program and approval of the faculty in those programs.
2. You must have already earned a baccalaureate degree from an accredited institution and are encouraged to submit transcripts showing previously earned degrees.
3. There is a \$50 application fee. (The fee is not required if you were previously admitted and registered as a graduate student at College Park. If this applies to you, check the appropriate statements on the application.) The application fee must be kept separate from the tuition payment. Checks should be made payable to "University of Maryland". If your employer is paying for your application fee, please indicate that on your form.
4. Incomplete applications will be returned to you and will cause considerable delay in processing. Your signature and completion of items #1 & #2 under the NOTE section at the end of the application is MANDATORY.

**Part 2: REGISTRATION FOR THE COURSEWORK**

The courses for which you can register are listed below. Your instructor will give you the course information for your particular session. You must complete a separate registration for each course you wish to take.

Complete all requested information on the "COURSE REGISTRATION FORM". Payment information can be found on the bottom of the registration form. Payment for tuition must be separate from payment for the application for admission to Graduate School.

**Submission of your Admission and Registration Forms:**

Your completed forms should be sent to

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