William Wirt Middle School
Educational Technology Professional Development Series

Evaluation, Reflection, and Feedback

Thank you for participating in this IT session. In order to improve our programming we would like your feedback. Please be direct, open and candid.

Please choose the number that best reflects what you believe for each item below	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Comments
General Questions						
1. The open format for participants objectives was effective and relative	0	1	2	3	4	
2. The session length was sufficient to cover the subject matter (4:15-7:00 PM)	0	1	2	3	4	
3. The session timeframe of 6 sessions was sufficient to cover the subject matter	0	1	2	3	4	
4. Overall the PD instructor was effective	0	1	2	3	4	
5. The session materials, resources and activities were useful	0	1	2	3	4	
6. I learned new information in these sessions	0	1	2	3	4	
7. I will use the information that I learned in these sessions in my current position	0	1	2	3	4	
8. I would recommend these sessions and activities to others	0	1	2	3	4	
9. I found having the sessions in my own school helpful	0	1	2	3	4	

	0	1	2	3	4	
10. I found using my school's equipment helpful	0	1	2	3	4	
11. I liked meeting several times a week over a several week time period (e.g., vs. a 1-2 full day session)	0	1	2	3	4	
12. I like having the resources available for future reference (ETO's website)	0	1	2	3	4	
Activities						
13. The first session on Cyberethics provided useful and relevant information	0	1	2	3	4	
14. The hands on exercises using paper mills, google searches and anti plagiarism sites was relevant and useful	0	1	2	3	4	
15. The Cyberethic resources shared I found useful and relevant	0	1	2	3	4	
16. I will use the information gained in my classroom	0	1	2	3	4	
17. I could see using some of the resources with my students as project/activities	0	1	2	3	4	
18. The session 2 activities on *Word* I found helpful and relevant	0	1	2	3	4	
19. I found the hand-on *Word* exercise helpful	0	1	2	3	4	
20. I found the use of the tracking feature, insert comment feature and language translator features helpful and relevant	0	1	2	3	4	
21. I found the on-line tutorial resources helpful and relevant and can see using them in the future	0	1	2	3	4	

22. Session 3's online generator tools and applications I found relevant and useful as resources for future use	0	1	2	3	4	
22. Session 3's *Excel* on-line tutorial exercise I found useful and relevant	0	1	2	3	4	
23. Session 3's *Excel* hands on being "setting up a grade book" helpful and relevant	0	1	2	3	4	
24. Session 4's *Excel* exercise (the big one) I found helpful and relevant	0	1	2	3	4	
25. After the *Excel* exercises I feel confident in setting up my own gradebook	0	1	2	3	4	
26. Session 5's *Excel* graphing exercise I found relevant and useful	0	1	2	3	4	
27. Session 6's *Excel* exercise on conversion to letter grades I found relevant and useful	0	1	2	3	4	
28. Session 6's *PowerPoint* exercise I found helpful and relevant	0	1	2	3	4	
29. Session 6's exercises on printing from *Excel* and converting to *Word* documents I found helpful and relevant	0	1	2	3	4	
30. I feel comfortable in using *Excel* (at least at a beginner level)	0	1	2	3	4	
31. I feel comfortable using *PowerPoint* (at least at a beginner level)	0	1	2	3	4	
32. I can see using these applications in my workplace	0	1	2	3	4	
33. The AT information was new to me	0	1	2	3	4	
34. The MTTS info was new to me	0	1	2	3	4	

Please use this space to provide additional comments and suggestions

- How could I (the instructor) improve these sessions? Content?

- Please list any additional comments or suggestions below:

At times I and the College of Education are asked to share "best practices", "lessons learned" regarding PD activities and experiences. I am particularly interested in the outcomes and interactions of PD activities that are held with a cohort of participants from the same school and at the participants school location and at a time convenient to them. Therefore, I would like to ask your permission to be able to share my observations and thoughts regarding our sessions. If you agree please sign below.

_____Name _____Date

 In addition, I always enjoy adding to my website pictures of participants, participants work and comments (positive ones) about their experience—if you have anything to share please list the comment below and let me know if you have materials and/or pictures you would like to add to our website

Comments about the experience overall: