CYBERETHICS, SAFETY AND SECURITY GAP ANALYSIS

Complete the following C3 Gap Analysis. Items not addressed may be areas for future focus. We..		
use a holistic approach to educate students to act ethically, safely and securely and to advocate for others to do the same.	Yes	N o
use required filtering and general protection strategies that reflect our school's educational objectives, but focus on educating students, staff and parents about cyberethics, safety and security awareness	Yes	N o
have an updated AUP and Student Code of Conduct which is given to all students and parents. Date of latest update was:_____ Hard copies are available in the _____ . Versions for our different ESL students/parents are also available. Copies are also easily accessible online at our website. Copies are given to all staff.	Yes	N o
include detailed statements in our AUP and Student Code of Conduct regarding cyberawareness issues, share the reasons behind these policies and share consequences of infractions.	Yes	N o
have an active C3 (internet safety, e-safety) committee or C3 SIT sub-committee with wide representation. The committee is actively integrated within and collaborates with other relevant groups in our school. The committee plans are carried out throughout the year and target students, educators and parents. The committee lead is _____. Committee members are _____	Yes	N o
have educators go over the updated AUP and Student Code of Conduct Handbook at the beginning of the year and ask students to review with parents at home.	Yes	N o
send home or post notices reminding parents to discuss the AUP and Student Code of Conduct behaviors throughout the year.	Yes	N o
provide multiple means throughout the year for parents to learn more about the AUP and student Code of Conduct and other cyberawareness topics of interest.	Yes	N o
provide professional development activities to educators throughout the year regarding the school's AUP (for students and employees) and Student Code of Conduct.	Yes	N o
embed cyberawareness activities within the School's Improvement Plan.	Yes	N o
have multiple cyberawareness activities, training and opportunities planned throughout the year, for multiple stakeholders about a variety of C3 topics.	Yes	N o
are actively aware of the depth and breadth of topics related to cyberethics, safety and security and our plans address all or a large portion of the C3 topic areas such as…. Plagiarism Copyright File sharing Downloading Cyberbullying Sexting Passwords Fair Use Netiquette Pirating Gaming Online addiction Online Gambling Predators Objectionable Content Spam Phishing/Pharming Adware Malware Identity Theft Online Reputation Management Hoaxes Viruses Hacking Scams	Yes	N o
have a clear set of procedures for a response to staff and student incidents of concern. (in and out of school).	Yes	N o

Complete the following C3 Gap Analysis. Items not addressed may be areas for future focus. We..

have a set process of recording all instances related to cyberawareness staff and student related instances (in and out of school).	Yes	N o
have on-going training for staff related to cyberawareness topics (cyberethics, cybersafety and cybersecurity).	Yes	N o
require our students to sign an AUP and Student Code of Conduct each year. Parent /guardians sign and return an agreement that their child will comply with the schools rules and procedures.	Yes	N o
provide multiple means for all students and parents to understand the AUP and Student Code of Conduct.	Yes	N o
display cyberawareness rules in all rooms where computers are used and are written in a form that is accessible to all students.	Yes	N o
share with all stakeholders that the network and computer use is closely monitored and activities can be traced.	Yes	N o
collect, store and use student data according to all local, state and federal guidelines.	Yes	N o
carry out surveys/questionnaires to check that all members of the school understand the lines of C3 responsibility and accountability.	Yes	N o
acquire and distribute technology (or other processes-considerations) to provide access for disabled students, students with special needs, and students without technology/Internet access at home.	Yes	N o
maintain a list of current counseling, law enforcement and online resources to provide students, staff and parents with information about C3 topics.	Yes	N o
encourage students and staff throughout the year to use privacy settings on social networking sites, and remind them that content can still be accessed through other means even if privacy settings are on. We share with students that their social networking sites can be seen by educators, law enforcement, sports recruiters, and employers. We share with students that digital content is permanent.	Yes	N o
maintain social networking sites as examples of positive ways and models to shape an online reputation.	Yes	N o
share with students, educators and parents ways to use various search engines and alerts to notify them when their name or profile has been associated with content on the internet.	Yes	N o